

## Minutes of the Board of Directors

**Meeting Date & Time:** Wednesday, January 16, 2019, 5:00pm

**Location:** Family League of Baltimore, 2305 N Charles Street, Baltimore MD

### Attendance:

#### Board Members (5 of 10 present):

Chair: Rev. Terris King  
Vice Chair: N/A  
Secretary: Michael Huber (*ABSENT*)  
Treasurer: Charles Werhane  
Nancy Kay Blackwell (via phone)  
Carl DeLorenzo (*ABSENT*)  
Rev. Dr. Alvin Hathaway (*phone*)  
Kelsey Johnson (*ABSENT*)  
Ginger Mihalik (*ABSENT*)  
Dr. Barry Solomon (*ABSENT*)  
Phillip Symonds

#### Ex-Officio (5 of 6 present):

Local Health Department:	Mary Beth Haller
Department of Juvenile Services:	Dwain Johnson ( <i>ABSENT</i> )
Local Behavioral Health Authority:	Lynn Mumma
Baltimore City Public Schools:	Alison Perkins-Cohen
Department of Social Services:	Stacy Rodgers
Mayor's Representative:	Dr. Andrey Bundley

#### Family League Staff in Attendance:

Demaune Millard, President & CEO  
Jeff Walley, CFO  
Jonathan Carter, Director of Strategic Operations  
Khalilah Slater Harrington, Chief Programs Operator  
Keontae Kells, Executive Assistant

**Quorum obtained.**

### Call to Order

- Board Chair Terris King called the meeting to order at 5:08pm

### Consent Agenda

- Motion: Approval of Consent Agenda (October 2018 General Board Minutes, September & November CFO Report, November Finance Committee Minutes, November & January President & CEO Report).  
On motion made by Rev. Hathaway and seconded by Charles Werhane, the motion was unanimously approved. **Motion passed.**

**Board Education** An overview of the FY2020 Governor's Office's Notice of Available Funding Availability was presented with the agency changes to the recently released application.

### President & CEO Announcements

An update was provided regarding the City of Baltimore's contract for Community Schools and Out of School Time programming. The contract was approved by the city's Board of Estimates, which was the earliest Family League has obtained approval. The contract was a multi-year award up to year 2020.

As part of the Expanded Youth Program Family League has been in receipt of 144 applications total, with 94 passed technical review, including a host of new organizations.

CEO announced the appointment of Khalilah Slater Harrington as Chief Program Officer.

Lastly, the following priorities were outlined as organizational goals for the year to the begin setting the stage for the strategic planning.

- Building a Race Equity culture.
- Returning to a mission-based focus.
- Maximizing our synergy as an organization.

### **Board Discussion**

An Ad-Hoc Committee led by Board Treasurer Charlie Werhane. The Committee is charged by the Board to independently act and review Family League's sole source procurement process ensuring transparency and accountability to the board. An interest was expressed to have a more centralized grant compliance function with greater fidelity. Upon furnishing final recommendations the service of the committee will sunset until reactivated if declared necessary by the Board.

Jeff Walley, Chief Financial Officer, and Tiana Wynn from SB & Company (Auditor,) met with the Finance Committee in November following completion of the audit for Fiscal Years 2017- 2018 financial statements as well as the corresponding financial statements, including the Form 990. The audit resulted in a report of adequate internal controls and a clean opinion on overall compliance. The audit report was accepted and approved.

A vote was called for Michael Huber as Vice-Chair

Motion made by Charles Werhane, seconded by Phillip Symonds 2<sup>nd</sup>, the motion was unanimously approved. **Motion Passed.**

**Adjournment:** The meeting was adjourned at 7:02pm.