



FY26 School Day Enrichment Request for Applications Pre-proposal Conference October 22, 2026

FAMILY LEAGUE
OF BALTIMORE

MAKING CONNECTIONS. IMPROVING LIVES.

Family League's Strategic Plan



Purpose of the Investment



There is an increased demand for **youth opportunities**, designed to *support or supplement* school instruction. **Nearly three-quarters of Maryland Families who want their children to be in afterschool programs often cannot afford them.**

Youth in underserved communities often do not have access to structured enrichment and learning opportunities as do affluent communities.

Why This Matters?

These differences widen achievement gaps, which have long-term impact.

Expanding and deepening learning time and opportunities for young people in underserved communities is essential to helping to close the gap (academic and non-academic outcomes).

OST Supports Positive Outcomes



Out of School Time (OST) Programs support attendance.
OST Participants are LESS likely to miss school than their **peers** who aren't in OST.



Project Description



- **Overview** - This investment will support the implementation of high-quality **specialty programming** offered to students in a Baltimore community school, during **the school day**.
- Expanded and enriched learning opportunities are a key element of community schools:
 - Supports **curricula** and **instruction** that lead to deeper learning and foster school improvement and positive youth development outcomes.
 - Is a crucial part of a well-rounded education by giving students the chance to **explore their hobbies, pick up new skills**, and reach their full **potential**.
- *Specialty programming generally focuses on a **particular area** (e.g., sports, arts, science, technology, etc.) and include fundamental activities that promote **skill building** of the specialty topic. Instructors have specific content expertise.*
- **Investment** - Family League will award grants **up to \$40,000** for half-year programming (January – June 2026) with the possibility of FY 27 contracting.

*FY 25 Gardenville Project (MSDE)

Project Description



Benefits

- Increased youth opportunities
- Enrichment activities that help young people explore **new ideas, build skills, including leadership and 21st-century skills.**
- Nurture **talents and interests** so participants can achieve in their own unique ways.
- Positive **relationships** with adults and other young people.
- Enrichment **complements** the school day but is more than school, as it intentionally dives into young people's **passions, hobbies, and learning styles.**
- Uses **hands-on learning** with **real-world applications** that foster creativity.
- Creates enrichment **access** to young people without the challenges that sometimes come with traditional Out of School Times programming (*e.g. safety, transportation after school, caring for a younger sibling, working, etc.*).

Expected Outcomes: The primary outcomes we are seeking with this opportunity include new experiences and opportunities for young people and targeted skill development.

Requirements



Selected applicants must adhere to requirements outlined in the RFA:

- **Innovative and Intentional Program Design:** Programming includes engaged learning and skill building
- **Program Structure:** Programming must take place in-person inside of a community school. Other requirements for program structure include must:
 - Operate for a **minimum of 1 day per week, 1 hour per week for at least 12 weeks.**
 - Have a program schedule that takes place during the school day schedule.
 - Have an enrichment focus (e.g., STEM, Arts, Sports & Recreation, Technology, etc.).
 - Include strong learning environment & curriculum
 - Incorporate hands-on, experiential learning and youth led learning
- **Prioritize Equity and Inclusion:**
 - Reaches students with the highest levels of need, including youth impacted by poverty, trauma, language barriers, housing instability, and systemic inequities; and
 - Ensure equitable access and meaningful participation across all student groups.

Program Requirements



- **Recruit and Retain Diverse Youth**
- **Prioritize Health, Safety and Well-Being** - Programming prioritizes health, safety and well-being as a foundational and vital component for fostering development in all areas.
- **Strong Staffing Plan/Structure** - Programming a strong staffing plan that helps the program meet established goals/objectives and includes instructor with expertise in the program focus area.
- **Incorporate Youth Voice, Choice & Engagement into Programming** - Programming engages youth as co-creators and leaders in shaping program content and structure.
- **Collaboration with Diverse Stakeholders**

Program Requirements (cont.)



- Attend Family League-**required meetings**, including, but not limited to, orientation, training, professional development, and Turn the Curve conversations.
- Participate in scheduled **site visits and check-ins** conducted by Family League staff.
- Submit quarterly data and narrative **reports** in Family League designated reporting tool.



Performance Measures

How much/ many?	# of youth served 1 day or more
How well?	% of youth who attended at least 70% of program sessions
Is Anyone Better off?	N/A

Programs have the option to add an additional measures specific to the program for each category.



Applicant Eligibility and Requirements

Applicants must:

- Serve children and youth in Baltimore City;
- Qualify as a non-profit with 501(c)(3) status, a for-profit corporation, or a public entity;
- Have been in operation under the same organizational name for a minimum of two years;
- Be in Good Standing with Family League of Baltimore, if a current or past Funded Partner;



Applicant Eligibility and Requirements (cont.)

- Be in “Good Standing” with the State of Maryland. Must provide a PDF copy of the Certificate of Good Standing **dated within the past 30 days**. **Screenshots of the State Department of Assessment and Taxation will not be accepted;**
- Submit the organization's independently Audited Financial Statements dated within the past 12 months (Requests of \$50,000 or more) OR Form 990 dated within the past 12 months (Requests under \$50,000);
- Provide evidence of organizational capacity to implement a quality program as outlined in the RFP;
- Provide a clear and concise operating budget; and
- **Provide a Letter of Support from School Leadership.**

Budget Requirements



Be sure that the Budget:

- Does not exceed the award amount;
- Does not include in-kind contributions;
- Does not include the purchase of fixed assets;
- Corresponds to the applications funding request;
- Ensures administrative costs, if applicable, do not exceed 15% of total direct costs; and
- Is consistent with the program design/plans outlined in the corresponding application narrative.

Submission Requirements



- Applicants are required to submit Applications through **FUNDINGtrack**, Family League's online grants management system accessible through <https://flb.fluxx.io>
- Applicants must be registered in **FUNDINGtrack**.

Applicants are highly encouraged to register early!

Review and Selection Process



Technical Review and Cure Period

Once the application period closes, each application undergoes a **Technical Review**, during which the Grants & Contracts Team ensures that the application is complete, all required documents have been submitted, and that the documents are acceptable (e.g., correct document, dated appropriately, etc.)

- If there are no issues with the application, it moves to **External Review**;
- If there are issues with the application (e.g., incomplete responses, missing documents, unacceptable documents, etc.), applicants are notified via email that they have the opportunity to "**Cure**" the application. All issues must be resolved by the deadline provided or the application will not move to External Review.
- No extensions are possible for the opportunity to Cure.

Review and Selection Process (cont.)



External Review

Once the application passes Technical Review, it undergoes **External Review** by Family League's Community Advisory Board (CAB), a group of community members from diverse geographical areas and backgrounds. This group has been well-briefed on the procurement and has actively participated in the process throughout the planning process. Applications are reviewed and rated using a standardized scoring tool.

Internal Review and Approvals

The CAB recommendations are further reviewed by members of Family League's Leadership and Senior Management Teams prior to final funding decisions.

Determination Notices

Once funding decisions have been decided, all applicants will receive a **Determination Notice** indicating if they have been selected for funding.



Administrative Contracting Documentation (post-Contract)

The selected applicant will receive an official Award Letter and Contract Packet via DocuSign and the following Administrative Contracting Documentation must be on file prior to receiving any payments:

- Certificate of Good Standing dated within the past 30 days
- Certificate of Insurance
- Audited Financial Statements/Form 990 dated within the past 12 months
- Confidentiality Policy
- Conflicts of Interest Policy
- COVID-19 Safe Environment Acknowledgement Form
- Criminal Background Check Policy
- Drug & Alcohol Abuse Policy
- Financial Policies & Procedures
- Grievance Policy
- Record Retention Policy
- Subcontractor Policy

How to Access *FUNDINGtrack*



1

There's no place like...



2

<https://flb.fluxx.io>



3

Welcome to Family League's FUNDINGtrack

Login Now:

Sign in

[Reset or create password](#)

Family League of Baltimore's FUNDINGtrack serves applicants and Funded Partners. New applicants can submit proposals Online through the portal. Existing Funded Partners can access active and closed contracts as well as create a new proposal.

Those applying for the first time will need to register by selecting "Register" below. Your login credentials are emailed to you following submission of the registration form. It is quick, easy, and only required once.

Applicants are encouraged to complete the registration process well in advance of submitting an application.

Questions or problems, contact us at:

support@familyleague.org

443-423-0910

Please note that this system requires Chrome.

[Download Chrome](#)

Register



[Privacy Policy](#) [Accessibility](#)

Complete Registration Form & Submit



Registration Form

Organization Information

Organization Name (Legal Name)

Organization Acronym

Organization Phone

Authorized Official Name

Authorized Official Title

Authorized Official Email Address

Website

Address 1

Address 2

City

Country

State/Province

Postal Code (Zip)

Tax ID

Please enter the Federal Tax ID in the following format: XX-XXXXXXX

DUNS Number

Tax Class

Organization Operating Budget

Contact Person Information

Prefix

First Name

Last Name

Title

Work Phone

E-mail

Please note that all fields in **BOLD** are required.

Cancel

Submit Request



Welcome Email & Create Password



New User Information Inbox x



Family League FUNDINGtrack do-not-reply.grants07-us-east-1@fluxx.io via amazonses.com
to me ▼

Welcome to Family League's Fundingtrack Grantee Portal!

To get started, please navigate directly to our website at <https://flb.fluxx.io> using Chrome and use the following credentials to access your account:

* User Name: [Your Username@email.com](#)

* Password Setup Link: <https://flb.fluxx.io/token/9656ed7fc422b3abc7111f2628d6534bd41d366629a4d7b02b>



As part of our onboarding process, we require ALL new users to undergo FUNDINGtrack training. This is an easy and informative 1 hour session to help you get started. To attend one of our upcoming monthly training sessions, please follow the link to our [PD Calendar](#). If you need immediate training, we also offer personalized training sessions. [FUNDINGtrack Navigation - Partner Training](#).

Our dedicated support team is here to help. Reach out to us at support@familyleague.org or give us a call at 443-423-0910, and we will be more than happy to assist you.

↩ Reply

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Log in with credentials and navigate to Funding Opportunities

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INFORMATION

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Apply for Grant

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Local Hiring

Program & Data

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Staffing & Background Checks

Administrative

Approved

ORGANIZATIONS

Organization Information

FLUXX

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Funding Opportunities

Invitation to Present (ITP) Application for Professional Development Facilitators

In the application, please be sure to select "2024" as the Fiscal Year. Save the application and then Edit to complete the process.

To view details of this Application, please go to: <https://familyleague.org/funding-opportunities/>

Please click here to proceed to the Invitation to Present (ITP) Application

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Request for Qualification (RFQ): Community Advisory Board (CAB) Consultant

In the application, please be sure to select "2024" as the Fiscal Year and "Community Advisory Board (CAB) Consultant" as the Program Type. Save the application and then Edit to complete the process.

To view details of this RFA, please go to: <https://familyleague.org/funding-opportunities/>

Please click here to proceed to the RFQ: Community Advisory Board (CAB) Consultant





Technical Support



- For questions or problems using **FUNDINGtrack**, contact the help desk, available between 8:30 a.m. and 4:30 p.m.
 - Support@FamilyLeague.org
 - 443-423-0910
- Applications and all required supplementary documentation must be submitted by November 10, 2025, 4:00 pm EST.



Timeline*

DATE	DELIVERABLE
October 14, 2025	RFA Released
November 10, 2025	Application Deadline
November 11 – 21, 2025	Technical Review + Cure Period
November 24, 2025 – January 9, 2026	Application Review
January 15, 2026	Determination Notices
TBD	Orientation
January 26, 2026	Program Start

Questions?



Answers to questions discussed at the pre-proposal conference will be posted on Family League's website at www.familyleague.org/funding-opportunities.

Additional questions can be submitted to fundedpartnerships@familyleague.org.