

FY26 School Day Enrichment Request for Applications (RFA)

Questions and Answers

1. How do I submit my application?

All applications and required supplementary documentation must be submitted in Family League's grants management system FLUXX/FUNDINGtrack by the posted due date.

2. How do I obtain FUNDINGtrack credentials?

You can find detailed instructions on obtaining FUNDINGtrack credentials and completing your application in the Pre-Proposal Conference slide deck and video on the Funding Opportunities page of the Family League website:

<https://familyleague.org/funding-opportunities/>

If you are new to the system, please request your credentials as soon as possible to avoid processing delays that may prevent you from accessing and completing your applications.

3. Can I submit my application first and then the supplementary documentation?

No, all responses and required supplementary documentation must be submitted in the grants management system by the posted deadline.

4. What financial documents are required to apply for this opportunity?

For funding requests UNDER \$50,000, applicants must submit your 2024 Form 990.

For funding requests of \$50,000 or more, applicants must submit your 2024 Audited Financial Statements.

No exceptions to these requirements can be made.

5. Where can I get a copy of my Maryland Certificate of Good Standing?

You can obtain your Maryland Certificate of Good Standing via the State Department of Assessments and Taxation: <https://dat.maryland.gov/businesses/pages/internet-certificate-of-status.aspx>. ***Please note that only the actual certificate will be accepted; screenshots of the status page cannot be accepted.***

6. For this RFA, does the Community School have to be a Family League Community School or can it be a Community School operated by another organization.

This opportunity is available to any Baltimore City Community School.

7. What are the requirements or expectations around recruiting?

We expect that you work collaboratively with the school community (principal, Community School Coordinator, school staff etc.) to recruit the students in need of additional support.

8. Is it okay to use a Fiscal Sponsor?

Yes. If you choose to do so, indicate that in the application and provide the name and contact information of the Sponsor. Also, the Certificate of Good Standing and the Audited Financials must be in the Sponsor's name if using one. A signed Fiscal Sponsor/Agent Addendum will be required for contracting, if selected.

9. When should programming start?

Programming should start by January 26, 2026 and end by the last day of school. A phased start-up is recommended; if there are extenuating circumstances that impact your start date, please notify Family League of Baltimore.