



SUMMER

**Summer 2026 Youth Development
Request for Applications
Pre-Proposal Conference
December 11, 2026**

FAMILY LEAGUE
OF BALTIMORE

MAKING CONNECTIONS. IMPROVING LIVES.

Agenda

- **Welcome and Introductions**
- **Family League Overview**
- **Overview**
- **Project Description**
- **Project Components**
- **Requirements**
- **Submission Requirements and Assistance**
- **Review and Selection Process**
- **Timeline**
- **Questions & Answers**



Invest in Communities

*Family League invests in strategies and initiatives to create **lasting change** for children and families. To do this, we work with an array of program partners who seek to **transform communities and achieve sustainable impact**.*

- Family League of Baltimore **collaborates with key stakeholders** to support youth, families and communities across Baltimore City.
- Family League has been successful in **braiding resources together** to maximize the **impact** of each dollar invested in support of priority areas.
- Family League leverages resources to serve Baltimore's children, youth, and families through our participation as a **convener, implementation lead and collaborator**.

Family League LMB Portfolio Map

CRADLE TO CAREER EDUCATION

Initiatives

- Home Instruction for Parents of Preschool Youngsters (HIPPY)
- Community Schools and Out of School Time
- Thriving Youth Programs
- Professional Development

Collaboratives

- Baltimore School Climate Collaborative
- Baltimore Summer Funding Collaborative
- Baltimore City Early Childhood Advisory Council
- Baltimore City's Community Schools Steering Committee
- Maryland Coalition for Community Schools
- Baltimore City Wide Summer Coordination Meeting
- Maryland State Early Childhood Advisory Council

HEALTHY FAMILIES

Initiatives

- B'More for Healthy Babies (BHB)
- Youth Services Bureau
- Food Justice
- Family Recovery Program
- Local Care Team
- Professional Development

Collaboratives

- Fetal and Infant Mortality Review
- Child Fatality Review
- BHB Steering Committee
- BHB Community Advisory Board
- Baby Basics Coalition
- Food Policy and Action
- Maxwell Workgroup Committee
- Core Implementation Team for BHB
- Baltimore City Local Health Improvement Coalition (LHIC) Youth Engagement Subcommittee

ECONOMIC SECURE FAMILIES

Initiatives

- Family Stability
- Professional Development

Collaboratives

- Greater Baltimore Committee
- Certificate of Deposit Account Registry Service (CEDARS) Financial Institutions

SAFE AND THRIVING COMMUNITIES

Initiatives

- Adaptive Village
- Professional Development

Collaboratives

- Morgan Center for Urban Health Equity
- Morgan State University Foundation
- Baltimore Summer Funding Collaborative
- Baltimore City Wide Summer Coordination Meeting

Baltimore's Action Plan Efforts



Prioritizing Youth



Building Public Safety



Clean and Healthy Communities



Equitable Development

**Responsible Stewardship of City
Resources**

Overview



There has been an increased demand for youth development programming in Baltimore City.

Family League is excited to provide funding to current Family League funded partners to expand **quality, structured** summer learning opportunities across Baltimore.

Summer programming helps keep youth stay safe, engaged, reduce summer learning loss and more.

Family League's Youth Development Portfolio



Family League braids together funds to support dozens of Funded Partners delivering diverse youth development programs across Baltimore City:

- **School Based Programming** - Comprehensive programming operating in 70 K-12 Community Schools in Baltimore:
 - High School OST - College & Career Readiness focus

- **Diverse Youth Development Programming:**
 - School Day Enrichment Programming
 - Summer Programming
 - Programming that provides barrier removal and wraparound services to youth (including older youth):
 - Helps connect youth to school and/or work
 - Provides reentry supports for youth involved with the juvenile justice system.



Project Description



Structured summer programming/experiences must operate for **at least two** weeks between **July 1, 2026, and August 31, 2026**, serving diverse youth in need of additional support.

- While this grant opportunity is open to all current Family League funded partners serving students grades K-12 and youth and young adults up age 24, local data has highlighted the need for programming for **older youth and young adults (14 through 24)**.

Program options may include:

- **Single Focused/Specialized**
- **Comprehensive**
- **Academic**
- **Project-Based Learning/Youth-Led Projects**
- **Other** (e.g. ,Mini Camp , etc.)

The map displays the 21st Congressional District in Virginia, with the following counties and their populations:

| County | Population |
|----------|------------|
| Stafford | 21,209 |
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| Stafford | 21,210 |
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Youth Development Investments



Program Quality



- Youth Voice
- Planning & Reflection

YOUTH ENGAGEMENT

- Building Community
- Cooperative Learning
- Homework Help

PEER INTERACTION

- Active Learning
- Ask-Listen-Encourage
- Reframing Conflict

SUPPORTIVE
ENVIRONMENT

- Structure & Clear Limits

SAFE
ENVIRONMENT

- Teen Advisory Council
- Introduction to Youth Development

YOUTH VOICE IN GOVERNANCE
PROFESSIONAL LEARNING COMMUNITY



DAVID P. WEBBART
**CENTER FOR YOUTH
PROGRAM QUALITY**

Project Components



- Collaboration with diverse **stakeholders** to plan, implement, and assess programming that meets identified needs
- Recruiting and retaining youth with the **highest level of need**.
- **Innovative in-person programming**
 - Hybrid program components are acceptable, but in-person programming should be the primary modality
- **Intentional programming** where program activities are aligned to explicit goals set for meeting young people's needs
- **Positive climate** that supports the developmental, emotional, physical, and mental well-being of youth and staff.

Project Components



- **Active & Engaged Learning** that includes culturally relevant, meaningful activities or learning opportunities that expand youth and serve their cognitive, physical, social, and emotional development while responding to their interests and building skills for success in school, work, and beyond.
- **Strong Staffing Plan/Structure** to meet established goals and objectives. This includes employing and supporting quality, competent staff who value diversity/inclusion, positive interactions and safety.
- **Youth voice, choice, and leadership** – Intentional opportunities for youth to play a meaningful role in program design and implementation including, but not limited to, exercising choice and access to leadership development/roles.

Funded Partner Requirements



- Adhere to **Weikart's Youth Program Quality Assessment (YPQA)** framework, which focuses on the quality of experiences young people have in programs in the following domains: *safe, supportive, interactive, and engaging environments* that:
 - Ensure a safe, clean, and accommodating **physical space** for young people;
 - Develop and adhere to policies and procedures that are responsive to **safety mandates and requirements** (e.g., criminal background checks for staff/volunteers, emergency preparedness, adherence to 15:1 youth to adult ratio or less etc.);
 - Employ and support quality, competent **staff** (including a Site Manager) who value diversity/ inclusion, positive interactions and creating safe and supportive environments that build the developmental, emotional, physical, and mental well-being of youth and staff.
 - Serve **healthy meals and/or snacks** and ensure youth have access to safe drinking water; and
 - Incorporate **youth voice, choice, and leadership** into programming.
- Create a **spending plan** that reflects maximizing resources/stewardship.
- Participate in at least **one site visit**, if requested by Family League staff; and
- Complete Family League data deliverables by required due date including, but not limited to, submission of **daily attendance records** for all participants, operating days, enrollment and demographic data, and **expense/program reports**.

*Please note, if operating in a **school building**, applicant must obtain and then upload a school leadership letter of support with the application in FUNDINGtrack.*

Reporting Requirements



Reporting Submitted in INSIGHT

- **Enrollment and Demographic Data (INSIGHT)**
 - Enter complete and accurate enrollment and demographic information for all participants
 - Best to enter at start of the program, due by **9/15/26**
- **Daily Attendance data**
 - Must enter daily attendance for each participant on the INSIGHT Tracker
 - Best to enter at the end of each programming week
 - Must be entered to complete End of Program Narrative report, due by **9/15/26**
- **End of Program Narrative:**
 - Answer narrative questions to reflect on the summer program
 - Program team can support
 - To be completed after program completion, by **9/15/26**
 - The report will auto calculate and two performance measures:
 - # Served one or more days
 - % Average daily attendance of enrolled youth

Reporting Requirements, cont.



Reporting Submitted in FUNDINGtrack

- **Post-contractual Documentation**
- **Expense Report**
 - A line-item report of all program costs by **9/15/26**



End of Program Report

Partners must submit an End of Program Report between the end of the program and September 15th, 2026 via the INSIGHT platform.

This report will include narrative responses about the successes and challenges of the program as well as progress toward performance measures.

The data will be use to calculate and report on two performance measures:

- **# youth served one or more days**
- **# / % average daily attendance of enrolled youth**

Average Daily Attendance was **86%** in Summer 2025!



Data & Evaluation Tools and Requirements

All site managers must be trained to use INSIGHT.

- Partner staff can do this in group or 1:1 virtual training.
- You can always contact our team over email or phone to get more support.

Partners will use **INSIGHT** Salesforce web platform to track youth data on:

- Enrollment
- Demographics
- Daily attendance





Applicant Eligibility and Requirements

Applicants must:

- Be a current Family League youth development Funded Partner;
- Serve children and youth in Baltimore City;
- Qualify as a non-profit with 501(c)(3) status, a for-profit corporation, or a public entity;
- Have been in operation under the same organizational name for a minimum of two years;
- Be in Good Standing with Family League of Baltimore, if a current or past Funded Partner;



Applicant Eligibility and Requirements (cont.)

- Be in “Good Standing” with the State of Maryland. Must provide a PDF copy of the Certificate of Good Standing **dated within the past 30 days. Screenshots of the State Department of Assessment and Taxation will not be accepted;**
- Submit the organization's independently Audited Financial Statements dated within the past 12 months (Requests of \$50,000 or more) OR Form 990 dated within the past 12 months (Requests under \$50,000);
- Provide evidence of organizational capacity to implement a quality program as outlined in the RFP; and,
- Provide a clear and concise operating budget.

Budget Requirements



Be sure that the Budget:

- Does not exceed the award amount;
- Does not include in-kind contributions;
- Corresponds to the applications funding request;
- Ensures administrative costs, if applicable, do not exceed 10% of total direct costs; and
- Is consistent with the program design/plans outlined in the corresponding application narrative.

Submission Requirements



- Applicants are required to submit Applications through **FUNDINGtrack**, Family League's online grants management system accessible through <https://flb.fluxx.io>
- Applicants must be registered in **FUNDINGtrack**.

Applicants are highly encouraged to register early!

Review and Selection Process



Technical Review and Cure Period

Once the application period closes, each application undergoes a **Technical Review**, during which the Grants & Contracts Team ensures that the application is complete, all required documents have been submitted, and that the documents are acceptable (e.g., correct document, dated appropriately, etc.)

- If there are no issues with the application, it moves to **External Review**;
- If there are issues with the application (e.g., incomplete responses, missing documents, unacceptable documents, etc.), applicants are notified via email that they have the opportunity to "**Cure**" the application. All issues must be resolved by the deadline provided or the application will not move to External Review.
- No extensions are possible for the opportunity to Cure.

Review and Selection Process (cont.)



External Review

Once the application passes Technical Review, it undergoes **External Review** by Family League's Community Advisory Board (CAB), a group of community members from diverse geographical areas and backgrounds. This group has been well-briefed on the procurement and has actively participated in the process throughout the planning process. Applications are reviewed and rated using a standardized scoring tool.

Internal Review and Approvals

The CAB recommendations are further reviewed by members of Family League's Leadership and Senior Management Teams prior to final funding decisions.

Determination Notices

Once funding decisions have been decided, all applicants will receive a **Determination Notice** indicating if they have been selected for funding.



Administrative Contracting Documentation (post-Contract)

The selected applicant will receive an official Award Letter and Contract Packet via DocuSign and the following Administrative Contracting Documentation must be on file prior to receiving any payments:

- Certificate of Good Standing dated within the past 30 days
- Certificate of Insurance
- Audited Financial Statements/Form 990 dated within the past 12 months
- Confidentiality Policy
- Conflicts of Interest Policy
- COVID-19 Safe Environment Acknowledgement Form
- Criminal Background Check Policy
- Drug & Alcohol Abuse Policy
- Financial Policies & Procedures
- Grievance Policy
- Record Retention Policy
- Subcontractor Policy

How to Access *FUNDINGtrack*



1

There's no place like...



2

<https://flb.fluxx.io>



3

Welcome to Family League's *FUNDINGtrack*

Login Now:

Your Name

.....

Sign in

[Reset or create password](#)

Family League of Baltimore's *FUNDINGtrack* serves applicants and Funded Partners. New applicants can submit proposals Online through the portal. Existing Funded Partners can access active and closed contracts as well as create a new proposal.

Those applying for the first time will need to register by selecting "Register" below. Your login credentials are emailed to you following submission of the registration form. It is quick, easy, and only required once.

Applicants are encouraged to complete the registration process well in advance of submitting an application.

Questions or problems, contact us at:

support@familyleague.org

443-423-0910

Please note that this system requires Chrome.

[Download Chrome](#)

Register



[Privacy Policy](#) [Accessibility](#)

Complete Registration Form & Submit



Registration Form

Organization Information

Organization Name (Legal Name)

Organization Acronym

Organization Phone

Authorized Official Name

Authorized Official Title

Authorized Official Email Address

Website

Address 1

Address 2

City

Country

State/Province

Postal Code (Zip)

Tax ID

Please enter the Federal Tax ID in the following format: XX-XXXXXXX

DUNS Number

Tax Class

Organization Operating Budget

Contact Person Information

Prefix

First Name

Last Name

Title

Work Phone

E-mail

Please note that all fields in **BOLD** are required.

Cancel

Submit Request



Welcome Email & Create Password



New User Information Inbox x



Family League FUNDINGtrack do-not-reply.grants07-us-east-1@fluxx.io via amazonses.com
to me ▼

Welcome to Family League's Fundingtrack Grantee Portal!

To get started, please navigate directly to our website at <https://flb.fluxx.io> using Chrome and use the following credentials to access your account:

* User Name: [Your Username@email.com](#)

* Password Setup Link: <https://flb.fluxx.io/token/9656ed7fc422b3abc7111f2628d6534bd41d366629a4d7b02b>



As part of our onboarding process, we require ALL new users to undergo FUNDINGtrack training. This is an easy and informative 1 hour session to help you get up to speed. For more information on one of our upcoming monthly training sessions, please follow the link to our [PD Calendar](#). If you need immediate training, we also offer personalized training sessions. [FUNDINGtrack Navigation - Partner Training](#).

Our dedicated support team is here to help. Reach out to us at support@familyleague.org or give us a call at 443-423-0910, and we will be more than happy to assist you.

↩ Reply

➡ Forward

Log in with credentials and navigate to Funding Opportunities

All

INFORMATION

Welcome

Funding Opportunities

APPLICATIONS

Apply for Grant

Withdrawn-Declined-Not Submitted

AWARDS

Active Awards

Closed Awards

REPORTS

Overdue

Expenses

Attendance

Local Hiring

Program & Data

Scopes

Staffing & Background Checks

Administrative

Approved

ORGANIZATIONS

Organization Information

FLUXX

OF BALTIMORE

Funding Opportunities

Invitation to Present (ITP) Application for Professional Development Facilitators

In the application, please be sure to select "2024" as the Fiscal Year. Save the application and then Edit to complete the process.

To view details of this Application, please go to: <https://familyleague.org/funding-opportunities/>

Please click here to proceed to the Invitation to Present (ITP) Application

=====

Request for Qualification (RFQ): Community Advisory Board (CAB) Consultant

In the application, please be sure to select "2024" as the Fiscal Year and "Community Advisory Board (CAB) Consultant" as the Program Type. Save the application and then Edit to complete the process.

To view details of this RFA, please go to: <https://familyleague.org/funding-opportunities/>

Please click here to proceed to the RFQ: Community Advisory Board (CAB) Consultant



Submission Assistance



For assistance with issues while using **FUNDINGtrack**, contact the help desk, available between 8:30am and 4:30pm

Email support@familyleague.org OR Call **443-423-0910**
Always provide as many details of your issue as possible:

- Your name
- Brief description of issue
- Program type
- Organization
- Site/School
- Screenshots

➤ **Applications and all required documentation must be submitted by January 9, 2026 4:00pm EST.**

Technical Support



- For questions or problems using **FUNDINGtrack**, contact the help desk, available between 8:30 a.m. and 4:30 p.m.
 - Support@FamilyLeague.org
 - 443-423-0910
- Please copy fundedpartnerships@familyleague.org on all support requests.



Timeline*

| KEY DATE | ACTIVITY |
|-----------------------------|-------------------------------------|
| December 3, 2025 | RFA posted |
| December 11, 2025 | Deadline to Submit Questions |
| December 11, 2025 | Pre-proposal Conference |
| December 16, 2025 | Q&A Posted to Family League website |
| January 9, 2026 | Submission deadline (by 4:00 pm) |
| January 10 – 30, 2026 | Technical Review and Cure Period |
| February 2 – March 23, 2026 | Application Reviews and Approvals |
| March 30, 2026 | Determination Notices |

Questions?



Answers to questions discussed at the pre-proposal conference will be posted on Family League's website at www.familyleague.org/funding-opportunities.

Additional questions can be submitted to fundedpartnerships@familyleague.org.